

**WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:47 p.m. – December 18, 2017
West Orange High School
51 Conforti Avenue**

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Mordecai, Mr. Schwarzbaum, Mrs. Lab, Mr. Robertson (arrived at 6:55 p.m.)
Absent: Mr. Charles

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 5 and December 11, 2017.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it
RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further
RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mrs. Lab **SECOND:** Mr. Robertson **VOTE:** 4-0 (VV)

IV. RETURNED TO PUBLIC SESSION AT 7:40 P.M.

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF November 29 and December 4, 2017 (Att. #1)

November 29, 2017

MOTION: Mrs. Lab **SECOND:** Mr. Schwarzbaum **VOTE:** 3-0-1 (RC)
ABSTAIN: Mr. Robertson

December 4, 2017

MOTION: Mrs. Lab **SECOND:** Mr. Schwarzbaum **VOTE:** 4-0
(RC)

VI. SUPERINTENDENT/ BOARD REPORTS

- A. Student Recognition Ceremony
- B. Recognition of Board Member Laura Lab

The Board took a short break at 9:15 p.m.

- C. SAT/PSAT Proposed Presentation
- D. HIB Report
- E. Athletic/Extracurricular Update

VII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS****A. PERSONNEL****1. Resignations / Retirements**

- a. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Nicole Yannotta Alloco OOD	WOHS	Softball: Assistant Coach	Resignation	11/28/17

2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s).

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Ryan DelGuercio	WOHS	Interim Assistant Principal/Supervisor of Technology & Engineering	Chung	MA+45	N/A	\$145,445 no change	1/19/18 - 6/30/18
Dana Gottdiener	Mt. Pleasant	Special Education Leave Replacement	Cerrigone	BA	3	\$55,441 prorated	9/1/17 - 1/31/18 amended
Dana Gottdiener	.5 Gregory / .5 Kelly	Special Education Long Term Substitute	Staropoli	BA	3	\$277 per diem	2/1/18 - 3/30/18 amended
Rosemary Pepi-Martos	Washington	Basic Skills Leave Replacement	Oakley	BA	3	\$55,441 prorated	9/1/17 - 12/22/17 amended
Luciana Schiner	.5 Gregory / .5 Kelly	Special Education Extended Assignment Substitute	Staropoli	N/A	N/A	\$180 per diem	1/2/18 - 1/31/18
Frederick Turbitt	WOHS	Career and Technical Education Teacher Long Term Substitute	Hanson	BA	3	\$277 per diem	10/25/17 - 1/31/18 amended

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s).

Name	Location	Position	Replacement / New	Guide	Step	Rate of Pay	Effective Dates
Phyllis Hodges	Transportation	Part-time Bus Driver	Diaz de Aza	N/A	N/A	\$22.20 per hour	1/2/18 - 6/20/18

- c. Superintendent recommends approval to the Board of Education for the following additional assignment(s). (Att.#2)
- d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Michael DeBarbieri	WOHS	Basketball: Girls' Volunteer	N/A	2017-2018
Carlo Felici .2 Liberty/.2 WOHS	Liberty	Italian Club	\$732 prorated, new club ½ stipend for year 1	1/2/18 - 6/30/18

- e. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2017-2018:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Shaquille Brant	Substitute	X					
Macowski, Catherine	Substitute	X					
Pham, Nga	N/A					X	
Ashley Roxas	Substitute	X					
Asha Singh	Substitute	X					

3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Anne Hanson Medical	WOHS Business Education	10/25/17 - 1/31/18 amended	N/A	N/A	2/1/18 amended
Melissa Malfettano Family/Medical	Kelly Grade 2	11/1/17 - 1/8/18 amended	1/9/18 - 3/29/18 amended	N/A	4/9/18
Rosanna Santos Family	WOHS School Counselor	3/19/18 - 5/7/18	5/8/18 - 6/30/18	N/A	9/1/18

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Lena Falero Personal	Central Office Administrative Assistant	12/8/17 p.m. only - 12/22/17	1/2/18 - 1/8/18	N/A	1/9/18

Maria Gonzalez Family	WOHS Paraprofessional	1/5/18 - 1/25/18 a.m. only amended	1/25/18 p.m. only - 4/30/18 amended	N/A	5/1/18
Mini Thapar Personal	Kelly Paraprofessional	3/9/18 - 3/13/18	3/14/18 - 4/6/18	N/A	4/9/18

Personnel - Items 1 through 3**MOTION:** Mrs. Lab**SECOND:** Mr. Robertson**VOTE:** 4-0 (RC)**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval for the following field trip destination(s) for the 2017-2018 school year.

Destination	City	State
Westin New York	New York	NY

2. Recommend approval for field trip(s) for the 2017-2018 school year (Att.#3)
3. Recommend approval/acceptance of Applications for School Business requests (Att #4)
4. Recommend approval for the following Curriculum Writing for 2017-2018.

Department	Writer's Name	Title of Project	Hours	Stipend
English Language Arts	Kim Alfano	ELA , Grade 12 Contemporary World Literature	15	\$585.00

5. Recommend approval for student teaching for the 2017-2018 school year (Att.#5)
6. Recommend approval for student teaching for the 2018-2019 school year (Att.#6)
7. Recommend approval of SAT Course Proposal as presented by WOHS SAT Data Team.

Curriculum and Instruction - Items 1 through 7**MOTION:** Mrs. Lab**SECOND:** Mr. Schwarzbaum**VOTE:** 4-0 (RC)**C. FINANCE****a.) Special Services**

1. Recommend approval of providers for home instruction for the 2017-2018 school year to provide services to West Orange School district students as follows:

Name of Facility	Rate	Not to Exceed	Modification
St. Clare's	\$55 per hour	\$3,000	<i>Previously approved on 6/12/17 for \$1,000</i>

Professional Education Services	\$73 per hour	\$5,600	<i>Previously approved on 6/12/17 for \$4,000</i>
American Tutor	\$58 per hour	\$3,000	<i>Previously approved on 6/12/17 for \$500</i>

b.) Business Office

1. Recommend approval of the 12/18/17 Bills List: (Att. #7)

Payroll/Benefits	\$ 1,885,086.44
Transportation	\$ 518,621.27
Tuition (Spec. Ed./Charter)	\$ 364,550.86
Instruction	\$ 105,658.29
Facilities	\$ 87,908.25
Capital Outlay	\$ 22,246.72
Grants	\$ 138,056.01
Food Service	\$ 299,803.45
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 158,775.00
	<u>\$ 3,580,706.29</u>

2. Recommend transfers for November 2017 within the 2017-2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2 as per attached (Att. #8)

3. Secretary's Report - Acceptance and Certification - November 2017

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of November 2017, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #9)

4. Report of the Treasurer of School Monies - November 2017

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of November 2017, which report is in agreement with the Secretary's Report. (Att. #10)

5. Recommend approval to void the following stale-dated checks from the indicated accounts:

WOBOE School Account	
Check Number	Check Amount
38625	\$1,326.00
38647	\$442.00
38725	\$520.46
39393	\$1,247.54

39408	\$1,774.05
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Liberty Student Activity Account	
Check Number	Check Amount
4284	\$101.64

6. Recommend approval of an Athletic Field Use Agreement with NJIT for the period 1/11/18-4/27/18.
7. Recommend acceptance of the following donation(s):

Donor	Recipient	Donation
PNC Bank	WOHS Business Department	Computer and supplies for 3D Printer valued at \$1,500

8. Recommend approval of Settlement Agreement between the parents of Student #2904115 and the West Orange Board of Education as stipulated in closed session.

Finance - Business Office Item 1, Vendor #11069

MOTION: Mr. Robertson

SECOND: Mrs. Lab

VOTE: 3-0-1 (RC)

ABSTAIN: Mr. Robertson

Finance - Special Services Item1; Business Office Items 1 through 8, with the exception of the above.

MOTION: Mr. Robertson

SECOND: Mrs. Lab

VOTE: 4-0 (RC)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending December 18, 2017.
2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on December 4, 2017, the Superintendent reported HIB Incident Number(s) 017, 120 to the Board; and

Whereas, on December 11, 2017 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 017, 120 the 2017-2018 school year for the reasons conveyed to the Board.”

3. Recommend acceptance of Special Education Audit as prepared by Bryant Gemza Keenoy Kozlik LLP.

Reports - Items 1 through 3

MOTION: Mrs. Lab

SECOND: Mr. Robertson

VOTE: 4-0 (RC)

IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

X. NEXT BOARD MEETING to be held at 8:00 p.m. on January 4, 2018 at West Orange High School.

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. ADJOURNMENT at 10:57 p.m.

MOTION: Mrs. Lab

SECOND: Mr. Robertson

VOTE: 4-0 (VV)

Respectfully submitted,

John Calavano, Board Secretary